



## Coordination Group Meeting – MINUTES

**Held 1.00pm Tuesday 18<sup>th</sup> August 2015 State Government Offices Cnr. Mair and Doveton Streets Ballarat**

**Chair:** Ian Rossiter (BREAZE)

**Minutes:** Ian Rossiter (BREAZE)

Agenda Items	Discussion	Responsibility
<b>1. Welcome/ Apologies/ Introductions</b>	<p><b>Attendance:</b> Trish Kevin (Sustainability Victoria), Cr Belinda Coates (City of Ballarat &amp; CVGA), Lauren Burch (City of Ballarat), Ian Rossiter (BREAZE), John Kilgour (Committee for Ballarat), Ray and Cherie Draper (BEN), Hazen Cleary (PLEA Network) Brendan Clarke (CHW) Rosemary Angus (GCWWRRG)</p> <p><b>Apologies:</b> Lisa Kendal (Cultivate Agribusiness CH), Dave Watson (DELWP) Quenton Gay (City of Ballarat), Craig Hurley (Fed Uni), Phil Clingin (GCWWRRG), Dale Smithman (Golden Plains Shire)</p>	
<b>2. Minutes of Previous Meeting</b>	Minutes of Meeting held 16/6/15 were circulated 12/8/18 and read and accepted. Moved Hazen, Seconded Brendan and carried.	
<b>3. RSAB Membership and Communication</b>	<p>3.1. Ian conveyed that Lisa Kendal had emailed to say she is leaving her role as Executive Officer for Cultivate Agribusiness Central Highlands and will be working as a sustainability consultant and planner. She suggested we contact Andrew Young the Cultivate Agribusiness Board Chair to seek a representative.</p> <p>3.2. John Kilgour welcomed the opportunity to attend as Tuesdays have previously been a day that the Committee for Ballarat Chair has required regular briefings and meetings with stakeholders and politicians. The Chair will pass from Judy Verlin to Janet Dore in coming weeks.</p> <p>3.3. Rosemary Angus explained that the Grampians Central West Waste and Resource Recovery Group is the amalgamated statutory agency covering from Moorabool to the SA border. The new group has offices in Ballarat and Horsham with an Executive Officer (Phil Clingin) Manager Procurement, Manager Planning, Support Officers and Stakeholder Engagement Coordinator. Phil has undergone surgery and is currently on leave. There is interest in the group remaining</p>	IR to email Cultivate inviting membership

	<p>involved as a Regional Waste and Resource Recovery Plan has to be prepared in coming months with involvement from stakeholders which include a number of RSAB members.</p> <p>3.4. Ian acknowledged Hazen's provision of the RSAB page on the <a href="http://www.pleanetwork.com.au">www.pleanetwork.com.au</a> website and Hazen asked if the members names and contacts could be added. The group agreed to this.</p> <p>3.5. Ian has started compiling a RSAB Facebook Group so that we can share information on events, issues. This will supplement the webpage above and current email as means of scheduling meetings and receiving minutes and strategies. It was determined it will be a private group meaning only invitees can post information.</p>	<p>Ian to forward members names and emails.</p> <p>Ian to set up and send invites</p>
<p><b>4. City of Ballarat Environment Action Plan and Annual Report Environmental Content</b></p>	<p>Lauren tabled the City of Ballarat Emissions management Action Plan 2015 which will be considered by Councillor Forum on 19/8/15 for inclusion in the agenda for next Council Meeting on 26/8/15.</p> <p>The environmental strategy has now been encompassed in the Ballarat Strategy adopted earlier this year and the purpose of the document is to:</p> <ul style="list-style-type: none"> <li>• Develop a culture of sustainability</li> <li>• Reduce resource consumption and everyday impact</li> </ul> <p>City of Ballarat would appreciate feedback on the document which is targeted at internal action within the organisation.</p> <p>Lauren explained that the environmental initiatives and outcomes for the year 2014/15 were currently being compiled for publishing in the 2014/15 Annual Report, which she would like critical feedback on when available.</p> <p>It was agreed that Lauren would circulate relevant information and convene an extra-ordinary meeting during September to seek feedback on these two items. This fulfils RSAB's responsibilities to the City of Ballarat under its MOU to provide input and feedback to Council's environmental policies, strategies and implementation reviews.</p> <p>Belinda reported that Federation University conducted sustainability awareness training for Councillors and the Executive Team which may assist in improved awareness of the need for targets and regular reporting.</p>	<p>Lauren to circulate information and convene additional meeting seeking feedback. (Not Tuesday Mornings)</p>
<p><b>5. RSAB Coordinated Forums</b></p>	<p>Ian reported that BREAZE are planning to organise a workshop on Community Renewable Energy Projects as previously discussed. This is targeted to take place in November and invite from groups who have successfully undertaken large scale, medium scale and house scale projects with the intent to inspire others to replicate these projects.</p> <p>The group discussed the needs and objectives for an event to target improved biodiversity outcomes. Peter reported that the Ballarat Naturally group have been funded by City of Ballarat to conduct a meeting that will have presentations from Sarah Beckesley from RMIT on biolinks and habitat protection, Elle Fox on the Ballan Nectar Program and David Grant (City of Ballarat Arborist) on Urban Forestry</p>	<p>BREAZE Board</p>

	<p>approach to landscape management.</p> <p>Belinda commented that the Ballarat Strategy will require a Biodiversity strategy plan to be developed in coming months that will be informed by the Green Infrastructure Plan currently being undertaken.</p> <p>Ray reported that DELWP had recently conducted a forum on current biodiversity regulatory practices and what needs to be revised.</p> <p>The Canadian Forest Group and the Breathing Life into the Yarrowee River project could provide insight into what is working in terms of engagement with our community and what RSAB's role can be in the new year to facilitate more discussion and engagement.</p>	<p>Ian to invite Canadian Forest Group and Leigh Catchment Group to October Meeting</p>
<p><b>6. Information Sharing</b></p>	<p>BREAZE – Ian reported that BREAZE has made submissions to the Victorian Government in recent weeks in relation to the Climate Change Act review, Essential Services Commission small scale electricity generators review and Generator's Licence Exemption provisions. BREAZE will be launching its Social Solar by Breaze crowd funded installation of a 20KW PV generator at Ballarat Regional Industry's Walker Street facility.</p> <p>Sustainability Victoria –As was the case with the review of the Climate Change Act, SV are engaging with stakeholders over coming months in the review of a number of climate change, resource efficiency and waste recovery strategies. SV will be establishing online platforms to broaden community engagement.</p> <p>CVGA – Belinda reported that an aggregated solar project feasibility for member Council's buildings has been undertaken and roll out expected in coming months. Energy Audits are being provided as a service to CVGA member organisations. New Executive Officer Melanie Tranter has been appointed for 12 months.</p> <p>City of Ballarat – Belinda reported that Stephanie Davidson from Fed Uni has produced a guide to local indigenous plants suited to Ballarat gardens has been posted o Council's website. Lauren reported that the CVGA aggregated solar project has been budgeted to make substantial installation at the Phoenix administration building to supply much of the behind the meter energy needs. The Regional landfill at Smythesdale is awaiting inspection by EPA this week for approval for use of the new waste storage cell. Transfer Station development is scheduled for the mattress recycling plant and retail sales shed. LED lighting will be implemented to replace Mercury vapour street lighting in the Lake Gardens precinct.</p> <p>Federation University – Peter reported that he had recently returned from meetings in China relating to proposed developments of sensitive wetlands used by migratory birds, which led to a partnership with a Chinese University to deliver a 4 year environmental science degree which will have 2 years delivered at Mt Clear Fed Uni Campus with 300 overseas students.</p> <p>Committee for Ballarat – John reported that the C for B Sustainability Task Group (which includes</p>	<p>All to note</p>

	<p>Lauren and Craig Hurley from RSAB) has met with Anthony Carbines (Parliamentary Secretary for the Environment) to push for a funded waste to energy pilot project for the Ballarat West Growth Corridor. The work with Fed Uni on investigating the impact of the previous RET and proposed reduced RET on the social and economic implication for regional Victoria will be ready by the end of the year.</p> <p>Central Highlands Water – Brendan reported that a mini hydro electricity generation plant is being installed at the Lal Lal reservoir.</p> <p>PLEA Network – Hazen reported that the Pleanetwork.com website has been launched and has received over 180 hits in last 2 weeks before being actively promoted. Hazen has created a link page for teachers with commentary on the link contents. Hazen is placing posters promoting the website at Ballarat Libraries and BREAZE will promote at the Smart Living Markets.</p> <p>Grampians Central West Waste and Resource Recovery Group – Rosemary reported the SV’s Statewide Resource Recovery Infrastructure Plan has been finalised which sets the direction for investment for the next 30 years. The Regional Group now needs to prepare a 10 year implementation plan for the Region which will be prepared with stakeholder input over coming months. GCWRRP would like this group to provide input.</p>	
<p><b>7. Next Meeting</b></p>	<ol style="list-style-type: none"> <li>1. <b>Extra-ordinary</b> September to be convened by Lauren Burch for feedback on BCC Environment reporting and action plan.</li> <li>2. <b>October Meeting</b> – 1pm Tuesday 20<sup>th</sup> October 2015 to be hosted by the Committee for Ballarat at Ballarat Tech Park Central (Fed Uni Lydiard Street Campus)</li> </ol>	