



Coordination Group Meeting – MINUTES

1.00pm Tuesday 21st April 2015 at Lakeview Hotel (Small Dining Room) Cnr Wendouree Pde and Mill Street

Chair: Ian Rossiter (BREAZE)

Minutes: Ian Rossiter (BREAZE)

Agenda Items	Discussion	Responsibility
1. Welcome/ Apologies/ Introductions	<p>Attendance: Trish Kevin (Sustainability Victoria), Cr Belinda Coates (City of Ballarat), Craig Hurley (Fed Uni), Lauren Burch (City of Ballarat), Ian Rossiter (BREAZE),</p> <p>Apologies: John Kilgour (Committee for Ballarat), Cherie Draper (BEN), Hazen Cleary, Laurel Freeland (Fed Uni) Brendan Clarke (CHW). Lisa Kendal (Cultivate Agribusiness CH), Ray and Cherie Draper (BEN), Dave Watson (DELWP) Quenton Gay (City of Ballarat),</p>	
2. Minutes of Previous Meeting	Minutes of Meeting held 24 th February 2015 were discussed and noted that the date of previous meeting's minutes should read 9 th December 2015 and were moved by Lauren and seconded by Belinda. With these amendments the February Minutes were adopted. Moved Trish, seconded Belinda.	
3. Report on RSAB and City of Ballarat MOU	Ian led discussion on the <i>Report on Outcomes of MOU between the City of Ballarat and RSAB</i> circulated on 19/4/15. The report identified that RSAB had fulfilled its responsibilities to City of Ballarat. The key recommendation was " <i>In order to underpin the relevance of RSAB to City of Ballarat's policies, strategies and constituents, it is proposed that the RSAB should coordinate a forum in 2015 that can focus on developing consensus or support for an initiative that is of mutual benefit within RSAB's terms of reference.</i> "	Ian to formally write to City of Ballarat seeking to renew the RSAB and BCC MOU

	<p>Feedback (City of Ballarat) provided from Belinda and Lauren was:</p> <ul style="list-style-type: none"> • The lack of feedback and input from RSAB to Council was due to delays in development of the new ESS and changed arrangements for end of financial year environment programs reporting. • The Council's intent is to renew the MOU arrangement for 2015/16. • Council has a broad sense of trusting in the process. • They see the RSAB's role as putting external scrutiny on Council's strategies and policies. <p>Proposed RSAB role in Council strategy, program and policy development:</p> <ul style="list-style-type: none"> • Provide feedback on the forthcoming BCC State of the Environment Report • Provide feedback into the BCC environment Management Action Plan • Provide forums on community renewable energy programs 	
4. RSAB Activities and Communication	<p>The main areas identified for RSAB to run seminars, workshops or forums are:</p> <ul style="list-style-type: none"> • Climate Change Action Plan for our Region. • Community Solar Programs and Projects. • Understanding Gaps in Bioenergy Literacy. • The Nature Plan and Biodiversity Actions 	All to identify potential times, dates and partners for these events.
5. RSAB Membership and Communication	<p>The group identified the following to be invited to participate:</p> <ul style="list-style-type: none"> • Dr Peter Gell – Federation University Science Faculty • Philip Clingin – Grampians Central West Waste and Resource Recovery Group • Sebastian Kline – Hepburn Shire and CVGA • Dale Smithyman – Golden Plains Shire • Melanie Tranter – Central Victorian Greenhouse Alliance <p>Given the group only meets bi-monthly and there is a need to share information and schedule other events, it is proposed that a facebook group be set up.</p>	<p>Ian to send formal invitation and follow up.</p> <p>Ian to set up facebook group</p>
6. City of Ballarat ESS and Waste Strategy Update	<p>Lauren circulated electronic status reports on the Environment Sustainability Strategy 2012 -2014 actions and the Waste Management Strategy 2013-2015. These were noted.</p> <p>Lauren tabled a draft Environment Management Action Plan 2015 which she explained:</p> <ul style="list-style-type: none"> • Replaces the Environment Sustainability Strategy • Will have a timeframe of 5 years • Is a simple action plan • Is supported by the Council's Carbon Management Plan and Policy • Only contains actions for Council rather than the broader region or community 	Ian to distribute electronic copy of Env. Mngt. Action Plan. Members to provide feedback by 18/5/15 to Lauren.

	<ul style="list-style-type: none"> • Some targets may be notional and may need revision. <p>Lauren is looking for feedback by RSAB members by Monday 18th May.</p> <p>Lauren reported that the Waste Management Strategy is being updated and will be presented to Council Assembly for feedback. Key changes are:</p> <ul style="list-style-type: none"> • the development of the Recycling Centre at the Transfer Station with a mattress recycling facility and second hand goods shop. • Renegotiating the Building Victoria Organics Recovery Funding Agreement with State Government to incorporate a waste to energy investors expressions of interest process. 	
<p>7. Local Climate Action Plan</p>	<p>Ian reported that Hazen Cleary is undertaking a project that could involve RSAB. Hazen's information provided is:</p> <p><i>"I have reactivated my PLEA Network activities (est. 1988) with the construction of a website (NOT a blog) for information & resource sharing. The site has been specifically created for the community of the Ballarat region. It is designed for individuals that "get it" and are looking for quick access to the latest and most reliable information and resources available on the issues of climate change to assist them to respond effectively in their own area of influence. It cuts through the dross to assist in good decision making and to facilitate action at the local level. Note - you will NOT find information on how to change a light globe, make compost or insulate your house on this site.</i></p> <p><i>Being a novice web builder, I've finally got through the technical mind field with the basics now in place. Getting the content the way I want it is the next stage and therefore it is NOT yet ready to go public. I would however like to share with members my progress to date and see if we can explore possible ways it can assist in moving our joint concerns forward."</i></p> <p>A meeting is scheduled with Hazen on 19th May at 1pm. Location yet to be finalised.</p>	<p>All to note</p>
<p>8. Information Sharing</p>	<p>BREAZE – Ian reported that BREAZE is considering establishing crowd funded renewable energy installations to draw attention to other solar and wind solutions for community buildings. The Smart Living Ballarat Central Library Kiosk is progressing awaiting City of Ballarat painting, signage installations at the library. Anticipate major launch for World Environment Day (5/6/15).</p> <p>Sustainability Victoria – Trish reported that meetings with key groups about climate change and events that could be delivered across several regions that show leadership have been held in last month. Anticipate networked events later in the year that share information and provide wide demographic appeal.</p> <p>CVGA – Belinda reported that consideration is being given to a an aggregated solar project that can deliver PV and SHW to low income residents. Further investigations between CVGA and BCC to determine where the best investment from the BCC can occur. Considering similar programs to City of Darrebin model. A new Executive Officer Melanie Tranter has been appointed and next Board meeting is 24/4/15.</p>	<p>All to note</p>

City of Ballarat – Belinda reported that a Sustainable Transport Strategy is a draft stage will come to Council to consider being released for public comment this week. A forum has been organised for end of April. Green Infrastructure Strategy Workshops were held last week which will inform the strategy on stormwater, flooding and urban forestry for the urban area of Ballarat.

Federation University – City of Ballarat Sustainability Leadership Training being conducted on 11 May for Councillors and Executives with Mike McCallum. Sustainability Courses Updates – The Bachelor of Sustainability was unable to commence this year, however 1st year core units will be run which will align with the Diploma of Sustainable Practice. The Diploma of Sustainability is no longer to run. Considering whether to run at VET or Degree levels. Potential for a Bioenergy course specialising in skills required to select and operate bioenergy plants. The social and economic modelling of the proposed changes to the Renewable Energy Targets (RET) is expected to be completed in coming weeks.

9. Next Meeting

1. **Extra-ordinary** May Meeting on Information and Resource Sharing Website 19 May at 1.00pm
2. **June Meeting** – 1pm Tuesday 16th June 2015 Venue to be advised

DRAFT